



***A California Community Services District***  
***"Friday Letter"***  
**To the Board of Directors**  
**March 22, 2013**

From: Rick Howard, General Manager

**General Manager/Administration:**

- ✓ Last week I noted that the District's insurance renewal was due. It was submitted on time. As an incentive to districts, SDRMA offers a \$150.00 incentive.
- ✓ Based on input from the Board Workshop, staff has begun the development of the FY 2013/14 and FY 2014/15 Operating and Capital Improvement Program Budgets. If you recall, staff would like to initiate the process of rolling out a two year Operating plan to compliment our five year CIP.
- ✓ As you are aware, there has been a lease signed by the Owners of Delta Valley Athletic Club to occupy space at 1520 DB Boulevard. Director Graves and I are meeting with the owners of DVAC on Monday. We hope to be able to determine their intended use and see if there is an opportunity to complement each other's efforts.
- ✓ As I noted last week, Calista and I have been discussing the materials that come your way and are emailed to you on a regular basis. Unless those materials are time sensitive, we are going to add those to each weeks email containing the Friday Letter. The thought is that instead of receiving a number of emails weekly on non-time sensitive items, they can be delivered to you all at one time. We had hoped to initiate this today. This was a slow week for this type of material, so be on the watch next week.
- ✓ I have completed my portion of the Municipal Service Review (MSR). The MSR is presently going through an internal as well as a legal review. This will be on the next Board Agenda for input prior to forwarding to LAFCO.

### **Parks, Landscape and Recreation Services**

- ✓ Most of the outside vendors have completed their work at the Community Center. We continue to make subtle improvements as time and staffing permit.
- ✓ The annual Earth Day Volunteer Project and Family Festival will take place on Saturday April 20, 2013. As I noted to you previously, Veolia Environmental has agreed to be our Title Sponsor at \$2,500.00. Other sponsors include Herwit Engineering, Neumiller and Beardslee, Luhdorff and Scalmanini, JW Construction, Brentwood Press, and Cox Bros Automotive. To date, we have raised approximately \$6,000.00 for the event! A copy of the DRAFT newspaper ad is attached.
- ✓ The Community Center Committee met on Tuesday, March 12, 2013 to continue their efforts on helping develop long term Community Center recommendations. Their next meeting is scheduled for Monday, March 25, 2013 at 7:00 p.m.

### **Water and Wastewater Services**

- ✓ **The WWTP has had total coliform excursions at the UV system. These will result in Mandatory Minimum Penalties. Veolia and Herwit engineering have conducted a Root Cause Analysis and have isolated the problem. As Fermin noted at the Board meeting, the issue is at the Oxidation Ditch and the biomass (bugs that digest). We will continue to violate until such time as the biomass balance is reached.**
- ✓ We are out to bid on the three infrastructure projects at Plant #1; they are the influent Pump Station modifications, Pump Station W, and the Emergency Storage Lagoon. It is anticipated that the project will go before the Board in April.
- ✓ Luhdorff and Scalmanini have been onsite this week testing water samples from our production wells. This is necessary in order to obtain baseline water quality samples and to be able to compare that to the new Well 7 test well samples. Once that is complete and if the samples are consistent, we will be applying for a series of permits from the state to be able to move forward with Well 7.

### **Important Dates**

Upcoming important dates are as follows:

- Community Center Committee Meeting – Monday, March 25, 2013 at 7:00 p.m.
- Discovery Bay Chamber Mixer at DB Eye Care-Tuesday, March 26, 2013 at 6:00 p.m.
- CSD Regular Board Meeting – Wednesday, April 3, 2013 at 7:00 p.m.



# earth day 2013

## DISCOVERY BAY Can YOU DIG It?

Save the date and join us on

**Saturday, April 20, 2013**

**Discovery Bay Community Center**

**1601 Discovery Bay Bl.**

8am - noon - Volunteer Opportunities

(Help build Discovery Bay's 1st Community Garden and place a Blue Star Memorial Marker)

12-5pm - Family Festival

5-8pm - Community BBQ with entertainment by Quick Fixx the Band

Bring your lawn chairs or blanket

Concert on the lawn area (BBQ tickets sold at the event)

**Call NOW to Volunteer - (925) 634-1733**

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